

EL PASO COUNTY SHERIFF'S OFFICE



2017 SEP 12 PM 3:27

CIVIL SERVICE COMMISSION

SPECIAL MEETING MINUTES
1:30 P.M. MONDAY, FEBRUARY 13, 2017
SHERIFF'S HEADQUARTERS
3850 JUSTICE ROAD
SHERIFF'S CONFERENCE ROOM
EL PASO, TEXAS 79938

Chair
Fermin Acosta Jr.

Commissioners
John D. Colman
Maria Elvira Williams

OPEN MEETING

The meeting was called to order at 1:31pm. Members present were Chair Acosta and Commissioner Colman. Commissioner Williams was absent. County personnel present were Marilyn Mungerson, Charlie Madrid, and Holly Lytle from the County Attorney's Office; Ludy Velo and Suky Gomez, from the Human Resources Department; Bill Ellis from the Sheriff's Office; and Jim Jopling, Robert Horstman, and Alyssa Perez, from the El Paso County Sheriff's Officers' Association.

PUBLIC COMMENT

No public comment.

APPROVE – CONSENT AGENDA

FEBRUARY 13, 2017

MOTION #1 (ITEM #1)

Approve the minutes of the Regular Meeting for the Sheriff's Civil Service Commission on January 9, 2017.

On this day, on motion of Commissioner Colman, seconded by Chair Acosta, it is the order of the Commission to approve item one. The motion carried by majority vote of the commission.

VOTE: YES – Chair Acosta, Commissioner Colman
NO – None
ABSENT: Commissioner Williams

REGULAR AGENDA

FEBRUARY 13, 2017

MOTION #2 (ITEM #2)

Discuss and take appropriate action to amend and establish hiring requirements to Chapter 2, Section 3 *Employment - Hiring Criteria for Detention Officer*, Subsection 2.3.01 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

-- Ludy Velo, Human Resources

On this day, on motion of Commissioner Colman, seconded by Chair Acosta, it is the order of the Commission to approve the requested changes to Chapter 2, Section 3 *Employment - Hiring Criteria for Detention Officer*, Subsection 2.3.01 with the following directive to the Human Resources Department. The motion carried by majority vote of the commission.

1. Add the additional word of Trainee to Section 3 Employment – Hiring Criteria for Detention Officer.

VOTE: YES – Chair Acosta, Commissioner Colman

NO – None

ABSENT: Commissioner Williams

FEBRUARY 13, 2017

MOTION #3 (ITEM #3)

Discuss and take appropriate action to approve recommended changes to Chapter 2, Section 12 *Employment – Resignation*, Subsection 2.12.02 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

-- Ludy Velo, Human Resources

On this day, on motion of Commissioner Colman, seconded by Chair Acosta, it is the order of the Commission to approve the requested changes to Chapter 2, Section 12 *Employment – Resignation*, Subsection 2.12.02. The El Paso County Sheriff's Officers Association expressed concerns about the applicability of this section to association members. Both management and the Association were given an opportunity to state their positions, and questions of board members were answered before the vote was taken. The motion carried by majority vote of the commission.

VOTE: YES – Chair Acosta, Commissioner Colman

NO – None

ABSENT: Commissioner Williams

FEBRUARY 13, 2017

MOTION #4 (ITEM #4)

Discuss and take appropriate action to approve recommended changes to Chapter 2, Section 13 *Employment – Effective Date of Separation*, Subsection 2.13.01 in of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

-- Ludy Velo, Human Resources

On this day, on motion of Commissioner Colman, seconded by Chair Acosta, it is the order of the Commission to approve the requested changes to Chapter 2, Section 13 *Employment – Effective Date of Separation*, Subsection 2.13.01 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations. The motion carried by majority vote of the commission.

VOTE: YES – Chair Acosta, Commissioner Colman
NO – None
ABSENT: Commissioner Williams

FEBRUARY 13, 2017

MOTION #5 (ITEM #5)

Discuss and take appropriate action to approve recommended changes to Chapter 9, Section 2 *Procedure for Disciplinary Action*, Subsection 9.2.06 in of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

-- Ludy Velo, Human Resources

On this day, on motion of Commissioner Colman, seconded by Chair Acosta, it is the order of the Commission to approve the requested changes to Chapter 9, Section 2 *Procedure for Disciplinary Action*, Subsection 9.2.06 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations. The motion carried by majority vote of the commission.

VOTE: YES – Chair Acosta, Commissioner Colman
NO – None
ABSENT: Commissioner Williams

FEBRUARY 13, 2017

MOTION #6 (ITEM #6)

Discuss and take appropriate action to approve recommended changes to Chapter 9, Section 2 *Procedure for Disciplinary Action*, Subsection 9.2.07 in of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations.

-- Ludy Velo, Human Resources

On this day, on motion of Commissioner Colman, seconded by Chair Acosta, it is the order of the Commission to approve the requested changes to Chapter 9, Section 2 *Procedure for Disciplinary Action*, Subsection 9.2.07 of the El Paso County Sheriff's Office Civil Service Commission Rules and Regulations. The motion carried by majority vote of the commission.

VOTE: YES – Chair Acosta, Commissioner Colman
NO – None
ABSENT: Commissioner Williams

MEETING ADJOURNED

FEBRUARY 13, 2017

MOTION #7 (ITEM #7)

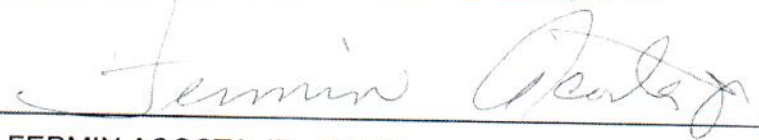
On this day, there being no further business to discuss, Commissioner Colman moved to adjourn the meeting at 2:30 p.m., seconded by Chair Acosta. The motion carried by majority vote of the commission.

VOTE: YES – Chair Acosta, Commissioner Colman

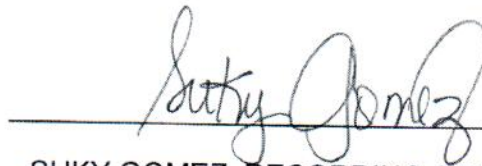
NO – None

ABSENT: Commissioner Williams

EXAMINED AND APPROVED THIS 8TH DAY IN SEPTEMBER, 2017:



FERMIN ACOSTA JR., CHAIR



SUKY GOMEZ, RECORDING SECRETARY